

Schweitzer Prime Timers By-laws

Article 1: Purpose

Section 1 **The purpose of the Schweitzer Prime Timers is to maintain a fellowship of persons active in winter sports, which gathers regularly during the season for their mutual enjoyment.**

Article 2: Membership

Section 1 **Regular membership shall be composed of individuals, generally 55 50¹ years of age or older, who are interested in promoting the purpose as stated in Article 1.**

Section 2 **The board may offer associate memberships to those who have in the past been active in the Prime Timers and wish to maintain contact with the group.**

Section 3 **Dues for membership shall be determined by the board.**

Section 4 **Dues are payable in January for the current year for renewing members. New members joining after October 1 shall be considered paid and current through the following year.**

Section 5 **A member in good standing is a member whose dues are current.**

Article 3: Voting

Section 1 **Each member must be in good standing to vote. No individual shall have more than one vote.**

Section 2 **A quorum must be present to conduct any business**

¹ Amended Article2, Section 1 on January 14, 2010

at a general or special meeting. A quorum for a business or special meeting shall be defined as 25% of voting members .

Section 3 A simple majority vote by members in good standing who are in attendance at any meeting shall be required to conduct business requiring group action, provided a quorum is present. This does not apply to the removal of officers, which is provided for herein.

Article 4: Meetings

Section 1 Regular weekly meetings shall be established and conducted on a weekday determined by the board and beginning after January first and concluding at the end of the skiing season at Schweitzer

Section 2 **Business meetings will be held during the first regular meeting of each month, commencing on the first meeting in January and concluding with the last day of skiing at Schweitzer Mountain Resort.**

Section 3 **Board meetings shall be held at the convenience of a majority of the officers. Regular members shall be welcome at board meetings, but shall have no vote. When any member wants to attend a board meeting, he or she shall contact the president.**

Section 4 **Meetings shall be conducted in accordance with “Robert’s Rules of Order.”**

Article 5: Officers and Directors

Section 1 **Officers of this organization shall be a president, a vice-president, a secretary, a treasurer, and such other officers as the voting membership may, from time to time, create.**

Section 2 **The board of directors shall consist of the officers.**

Section 3 **The board shall be responsible for and have the authority to manage and execute the finances and affairs of the organization.**

Section 4 **All officers must be members in good standing.**

Section 5 **A quorum of three (3) persons must be present to conduct business at board meetings.**

Article 6: Duties of Officers and Directors

Section 1 **When said organization is not in session, the board shall have all needful authority to execute the purpose of this organization.**

Section 2 It shall be the duty of the president to preside at all meetings of the organization and of the board, to exercise general executive control over the affairs of said organization, to call special meetings of the organization and of its board, and to perform all other duties pertaining to such office. He/she can also sign checks for disbursement of funds.

Section 3 The vice-president shall assist the president when called upon to do so, and in the president's absence, shall be vested with all the powers and duties of the president. He/she can also sign checks for the disbursement of funds.

Section 4 **The secretary shall record and keep the minutes of business meetings, special meetings, and board meetings and shall issue notices, maintain membership rolls, and perform such other duties as pertain to such office.**

Section 5 **The treasurer shall collect dues; keep and disperse all funds of the organization as authorized by the president or vice-president; keep a written account of same which shall be open for inspection by any member in good standing; furnish a written report of the state of the finances monthly; prepare financial reports as might be required by law; and shall be one of the three check signers of record. All funds shall be kept in a bank account.**

Article 7: Elections

Section 1 **At the regularly scheduled January business meeting of each even numbered year the vice president, secretary, and treasurer shall be elected by a majority vote of those present provided a quorum exists. The immediate past vice president shall become president. Their terms of office shall begin at this meeting.**

Section 2 **Officers' terms shall be two years.**

Section 3 **No officer shall hold the same office for more than three consecutive terms.**

Section 4 **A nominating committee of five-~~(5)~~² three (3) members, including the president and vice-president, shall be appointed by the president in a timely manner preceding the election, and shall present names of nominees for the positions of vice president, secretary, and treasurer at the January meeting.**

² Amended Article 7, Section 4 on February 7, 2008.

Section 5 **Nominations may also be provided by the membership to the nominating committee no later than 30 days prior to the election.**

Article 8: Removal of Officers

Section 1 **An officer may resign by providing written notice to the board.**

Section 2 **Any officer may be relieved of his or her duties by an action instituted by either a three-fourths vote of the board, or by a majority vote of members in good standing at a regular business meeting, provided a quorum is present.**

Section 3 **Notification of action to remove an officer must be made at the regular business meeting prior to the meeting that the action is to take place.**

Section 4 **Any board member missing more than three consecutive board meetings and/or business meetings without an excused absence from the president, or the vice-president in the case that the missing board member is the president, will be removed by the board.**

Section 5 **Any vacancy on the board due to resignation or removal shall be filled by the president with the approval of the board. The person chosen to fill the vacancy shall serve until the next regularly scheduled election.**

Article 9: Committees

Section 1 **The committees necessary for the function of this organization shall be designated by the president**

with approval of the board.

Section 2 The committee chairperson shall be appointed by the president with the approval of the board, and will in turn appoint committee members as necessary to accomplish committee functions.

Section 3 The president shall be an ex-officio member of all committees.

Article 10: Contracts

Section 1 No contract or agreement binding this organization shall be entered into by any officer or member without the review and approval of the board.

Article 11: Amendment Procedure

Section 1 These bylaws may be amended at any regular meeting or special meeting of the organization by a majority vote, provided that a quorum is present, and provided that notice of such proposed amendment(s) is presented to the organization at a regular business meeting preceding the meeting at which the voting is to take place.

Section 2 All amendments shall clearly indicate which portions of the bylaws are affected by the amendment and those portions shall be annotated accordingly on passage of the amendment.

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Schweitzer Prime Timers By-Laws
Signed and dated with approval of the Membership

Lois Kehoe, President

Dated:

Ed Cushman, Vice President

Dated:

Sharon Oldfield, Secretary

Dated:

Jan Morgenstern, Treasurer

Dated: